

## RECORD OF PROCEEDINGS

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### MINUTES OF THE REGULAR MEETING OF THE DIRECTORS OF THE STRASBURG SANITATION AND WATER DISTRICT

HELD: Wednesday, May 8, 2024, at 7:00 P.M. at the  
TBK Bank Conference Room.

#### Attendance

A regular meeting of the Board of Directors of the Strasburg Sanitation & Water District was called and held in accordance with the statutes of the State of Colorado. The following Directors, having confirmed their continued qualification to serve on the Board, were in attendance:

Sheila Cooper  
Teresa Roy (via telephone)  
Thom Winter  
Bob Yaich

Also present: Cliff Smith, patron; Paul Grant, System Operator; Chad Lybarger, System Operator; Joel Nordloh, System Operator; Colin Mielke, District Attorney; and Tracy Griffin, Administrator.

#### Call to Order

Board President Sheila Cooper noted that a quorum of the Board was present. The Directors confirmed their continuing qualifications to serve.

#### Disclosure Matters

The Board had been previously advised that pursuant to Colorado law, certain disclosures by the Board members might be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member affirmed their conflicts of interest, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. The Board determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act.

#### Agenda

Director Cooper entertained changes to the agenda. Seeing none, Motion was made, seconded, and unanimously carried to approve the agenda.

#### Patrons to Address The Board

None.

Operators Report

Plant Operator, Chad Lybarger informed the Board that the District is running smoothly. He stated that he has been doing a lot of locates. He then spoke to the Board regarding a minor problem at the Aspen Well, it sporadically quits communicating with the system. This is resolved by resetting the control box. Wade with Hydro Resources has been called and will be out soon to diagnose and repair.

Mr. Lybarger stated that the KOA well filters need to be changed out more often. He then informed the Board that he and Mr. Grant are working with CDPHE regarding the filters we use and the Backflow Prevention Cross Contamination Control program.

Mr. Lybarger informed the Board that he had taken the BacT tests on his own the past few months and, unfortunately, twice they did not pass on the first submission. He did pass the most recent BacT test and learned from his mistakes. He told the Board that he plans to perform all tests that he can this year (2024), even if we have a few more years before the tests must be completed, to learn more from Mr. Grant.

Mr. Lybarger also informed the Board that he was working with a homeowner on Arapahoe Street, who reports lots of sediment in the service line. At this time, it does not appear to be on the District's side, partially because no other complaints have been reported from other homeowners.

Mr. Lybarger then informed the Board that he passed his Collection test on April 30, 2024. He was congratulated by the Board and his pay will reflect this accomplishment as of May 1, 2024. Director Cooper stated that she would like to work with Mr. Lybarger and the Board to prepare an entire employment package for Mr. Lybarger.

Plant Operator, Joel Nordloh, asked about the proposed new deep well at the Roberts property. He wonders if we are going to keep the alluvial wells. He would like to keep #6 running. Mr. Griffin was instructed to ask the District Engineer what his plans are.

Administrators Report

Ms. Griffin provided the Board with a written report. She stated she had not researched a shelter for the Maverick. She and Mr. Lybarger will bring options to the next board meeting.

Engineers Report

None.

Legal Report	Mr. Mielke provided the Board with his status report. He stated there were no updates.
New Business	None.
Old Business	None.
Minutes and Reports	The Board reviewed the minutes of the April 10, 2024, meeting. Upon motion made, seconded, and unanimously carried, the Board approved the minutes as presented. After review and discussion, and upon motion made, seconded, and unanimously carried, the Board approved the Directors, Past-Due and Financial Reports.
Adjournment	There being no further business to come before the Board and motion duly made, seconded, and unanimously carried, the meeting adjourned.

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Secretary